Citation Skills

APA Citation Format

For further research assistance access the Wahlstrom Library website via the myUB Portal.

Ask a Librarian via Chat: Available when the Library is open through the Library website.

E-mail a Librarian: reference@bridgeport.edu

Call a Librarian: 203-576-4747

Walk-ins welcome, no appointment needed!
General Paper Format

- Entire document double-spaced (including references)
- 12-point, Times New Roman font
- 1” margins
- 1/2” indent first line of each paragraph
- Header: Page numbers in upper-right of every page. Title of paper IN ALL CAPS in upper-left. Include “Running head:” in front of title on first page
- Title page:  
  Title
  Author’s Name
  University of Bridgeport

In-text Citations

- All sources cited in text are also in the Reference list
- Direct quotations include the author, published date, and page/paragraph/section number (Smith, 2005, p. 34)
- All quotes less than 40 words are enclosed in quotation marks. The citation comes before the ending punctuation
- Paraphrased information includes the author and published date (Smith, 2005)
- Paraphrasing is a restatement of information from the original source in my own words
- When the author's name is included in the body of the text, the published year follows the name As Smith (2005) states...

Not sure what to do? Ask a librarian for help! We can help you find the answer to your APA questions

Reference Page

- The Reference list starts on a new page
- “References” is the title, centered, in standard 12-point font. No bolding, italics, or underlining
- References are listed in alphabetical order
- All references use a hanging indentation
- I have not simply relied on a database’s output for APA citations but have double-checked their output to conform to APA rules

Journal Article Example


Website Example


Book Example