

Sample Invitation Letter for your Family and Friends
(Replace the items in brackets with your specific information)

[Date]

[Student's name holding US Visa]

[Full address in USA]

Date of Birth: [month/day/year]

SEVIS ID #: [N00xxxxxxx]

(Cell): [(xxx) xxx-xxxx]

(Home): [(xxx) xxx-xxxx] *optional

Email: [your University of Bridgeport email address]

To:

U.S. [Consulate or Embassy] [City, Country location of U.S. Consulate or Embassy]

Dear Consular Officer,

I, [name as it is on your passport and I-20/DS-2019], a citizen of [country of citizenship], am currently a [graduate/undergraduate student or visiting scholar] at the University of Bridgeport, in lawful [F-1 or J-1] status.

I would like to invite my [relationship], [full name on passport], a citizen of [country of citizenship], to visit me in Connecticut. The purpose of this visit is to [state purpose of the trip] for the period from [month/day/year] to [month/day/year]. My [relationship's] information is given below.

Visitor Information

Name: [Full name as on passport]

Current Address in Home Country: [Full address]

Date of Birth: [month/day/year] Passport Number: [xxxxxxx]

Address during the U.S. Visit: [indicate hotel or host student's address]

Herewith, [visitor name] also prepared all of the required documents, enclosed in [his/her] application for getting the necessary tourist visa from the US Consulate, [Name of US Consulate, e.g. Mumbai Consulate]. Should you have any questions regarding my academic status, please feel free to contact me by phone or by email as indicated above. Thank you for your consideration.

Sincerely,

[Your signature]

[Your name]